

**Instructional Support is a *Process* which includes:**

1. Identifying students who need academic, behavioral, communication and social/emotional support. (Notify Director of IS or Guidance Counselor)
2. Beginning to collect data. (Refer to TEACHER INTERVENTION CHECKLIST in IS Handbook to begin collecting data.) Administrative observation is conducted.
3. Convening a meeting including the parent(s), classroom teacher and administrator to advocate for the specific needs of the students. (In-house IST)
4. Applying intervention and management strategies.
5. Providing in classroom support for students and teachers.
6. Expanding the capability of classroom teachers by involving them in team decision-making, problem solving and guided practice.
7. Monitoring intervention implementation and student progress.
8. Determining how best to meet the needs of students through a continuum of services. (Formal IST may be necessary at this point.)
9. From the IST meeting we will gain specific goals, additional strategies/interventions and the documentation necessary to substantiate recommendations for services/accommodations for standardized testing.